# Managers’ Weekly Report & QA Metrics

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| Work Beginning: 26/05/2014 | Work Summary | Did logging for timeline status in all handlers and for a slide. Began some refactoring of the slide show class. |
| Issues | Very little work has been accomplished, this is primarily due to exams being taken at this time, expect it to pick up again after this week. |
| Work Beginning: 02/06/2014 | Work Plan | Work with Jon to refactor all the handlers and created the SlideMedia abstract classes. |
| Issues |  |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Defects opened | Number of new defects opened per week tracked | Yes – 10 |
| Defects closed | Number of defects closed per week tracked | Yes - 5 |
| Work items completed | Number of work items completed per week | Yes – view on Jira |
| Ratio of estimated time to actual time taken per task | Track these values weekly | Yes – View burndown charts on Jira |
| Integration test results | Report/log results of integration testing | YES – view on Jira (attached to relevant tickets) |
| Repeated fails | Log repeated fails and review daily | Yes – none |
| Thorough testing | Check to see whether units have been tested according to the “Test Strategy” documentation | NO – Action on to do |